

## Personal Data Protection Policy

Within the evolving covid-19 scenario, the personal data (in the following 'data') we are collecting about our guests will help us to identify your closer contacts in case you show symptoms of being infected with SARS-CoV-2.

To collect and process your data we rely on the digital guest data management solution ,GastIdent'.

The following information is provided to you as required under article 13 GDPR and is set out to describe which of your data will be processed, how they will be used, and for what purpose.

### 1. Data Controller and Data Privacy Officer

The data controller who determines the purposes and means of the processing of your data is Hotel Stadt Berlin Betriebs GmbH, Konrad-Adenauer-Ufer 5-7, 50668 Köln, represented by their manager Anders Braks.

The data controller can be reached at: +49 (0) 221 – 9730560, [info@eventhotels.com](mailto:info@eventhotels.com).

Our data privacy officer can be contacted by email at [datenschutz@eventhotels.com](mailto:datenschutz@eventhotels.com).

### 2. Purpose, Legal Bases, and Availability of Data

We will collect and process your personal data so as to fulfil our legal obligation to keep records of all guests, including their contact data and length of stay. Within the context of the covid-19 pandemic, these data will enable the public health care authorities to trace individuals that have tested positive for SARS-CoV-2. These data can also be used by the authorities to perform random controls of contact data.

The processing of your data is legitimate pursuant to article 6, paragraph 1, point c) GDPR (compliance with the legal obligation) in relation with the current Regulation on Protective Measures against Infections with SARS-CoV-2 of the Berlin Senate. In case that we shall process sensitive data relating to your health, we will do so in accordance with article 9, paragraph 2, point i) GDPR.

To speed up and simplify the process of fulfilling our legal obligation to keep records of all guests as well as the identification of closer contacts related to any guests that might have tested positive for SARS-CoV-2, we rely on the digital guest data management solution ,GastIdent'. For registration purposes, our guests only need to scan a QR code and visit our website, without having to install a dedicated app.

According to the current Regulation on Protective Measures against Infections with SARS-CoV-2 of the Berlin Senate, all data provided must be complete and truthful. We will not admit guests that refuse to provide data required or have provided incomplete or obviously false data. However, there is no obligation to use the aforementioned digital guest management solution. You may also communicate us your data using a paper form.

### 3. Data Recipients

Your data will be disclosed to the public health care authorities only in the events defined in the current Regulation on Protective Measures against Infections with SARS-CoV-2 of the Berlin Senate.

### 4. Data Retention Period

All data will be retained for two weeks after the guests' stay and will then be erased or destroyed.

### 5. Your Rights

You are entitled to implement any of the following rights: the right to be informed (art. 15 GDPR), the right to rectification (art. 16 GDPR), the right to erasure (art. 17 GDPR), the right to restrict data processing (art. 18 GDPR), as well as the right to data portability (art. 20 GDPR). Requests will be processed as quickly as possible.

Furthermore, you are entitled to contact any supervisory authority, such as the Berliner Beauftragter für Datenschutz und Informationsfreiheit (Data Protection and Freedom of Information Commissioner of the State of Berlin,) Friedrichstr. 219, 10969 Berlin.

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You are entitled to revoke any consent granted to the Data Controller in connection with the use of your personal data at any time with future effect. However, this action will not extend to the processing of your data occurred in the past.

**Should your data have been processed pursuant to article 6, paragraph 1, point f) GDPR, you are entitled to exert your right to object to this processing, on grounds relating to your particular situation.**

For this action, you may direct your request to the data controller, using the aforementioned address.